

# Salmon Recovery Funding Board

## **\*\*DRAFT\*\*** Grant Application Schedule

### Chehalis Basin Collaborative for Salmon Habitat (Lead Entity) (2026)

Date	Action	Description
December 11	Call for Proposals	Call for proposals for salmon projects in the Chehalis Lead Entity region for SRFB funding in 2026. Coordinator will distribute a press release to local newspapers and online media, and post all materials on website. This process advertises to landowners who may not otherwise be aware of our program.
December - February	Submit Conceptual Project Forms	Sponsors submit Conceptual Project Forms to the Lead Entity Coordinator. The more thorough the conceptual project form, the more feedback can be provided for strengthening the proposal. Staff will review proposal for “fit to strategy” and provide early feedback.
December - February	<i>(Optional)</i> Pre-Application Meeting	Sponsors may set up a pre-application meeting with the Lead Entity Coordinator to discuss their project, it’s fit to the Lead Entity Strategy, and funding options.
January 5	Habitat Work Group	Conceptual Project presentations before Habitat Work Group (HWG). The goal of these presentations is for the committee to gain an understanding of the basic components of each project and provide feedback and ideas for potential improvements.
January - TBD	<i>(Optional)</i> Statewide Application Workshop	RCO will host a state-wide application workshop at the end of January.
February 2	Habitat Work Group	Conceptual Project presentations before HWG.
February 2	<i>(Optional)</i> Chehalis Application Workshop	Optional workshop for potential project sponsors wanting tips on writing a successful grant application specific to the Chehalis Basin Lead Entity.
February 2	Approve Local Review Team Members	Approve list of technical experts and community volunteers on the Local Review Team.

<b>February 10</b>	<b>DUE DATE: Conceptual Project Form</b>	Deadline to submit the Conceptual Project Form to Lead Entity Coordinator if SRFB funding is desired. Applicants will receive a PRISM # to begin the formal application process. Coordinator distributes detailed CBC-fSH SRFB evaluation criteria to all sponsors.
<b>February 24</b>	<b>DUE DATE: Complete Application</b>	Deadline for Project Sponsors to enter Complete Application into PRISM Online.
February 26		Lead Entity Coordinator distributes application materials to Local Review Team.
March 2	Habitat Work Group	<b>**Last opportunity**</b> Conceptual Project presentations before HWG – Only for emergency situations
<b>March 10-11</b>	<b>Project Site Visits</b>	Local Review Team, SRFB Review Panel members, and RCO grant manager visit each project site. Project sponsors attend and present their project concept.
March 16	Local Team Questions to Sponsors	CBC-fSH Local Review Team asks questions about the projects to the sponsors via the PRISM online module.
March 27	First State Panel Comment Form	State Review Panel provides comments to sponsors identifying projects as “Clear” “Conditioned” “Needs More Information” or “Project of Concern.” Sponsors to update applications and respond to comments
April 6	Habitat Work Group Meeting	Regular meeting
April 8-9	Conference Call (optional)	1-hour conference call with project sponsors, RCO staff, and one SRFB Review Panel member to discuss “Needs More Information,” “Project of Concern,” or “Conditioned” projects.
<b>April 21</b>	<b>Responses</b>	Deadline for project sponsors respond to Local Review Team <i>and</i> State Review Panel questions in the PRISM online module and throughout their application. Deadline to upload CBC-fSH Supplemental project form.
Early May	Independent Ranking	Local Review Team members read final applications and prepares a draft scoring of all projects.
May 4	Habitat Work Group Meeting	Regular meeting (pending – may replace with ranking meeting)

May 4- TBD	Local Review Team Project Ranking Day	Local Review Team meets to rate the proposals submitted by project sponsors on their technical merits, benefits to salmon, certainty that the benefits will occur, and certainty that the project can be completed within the grant timeframe and within the proposed budget, community values considered, community support, and partner support. Only Local Review Team members need attend. This meeting will result in a ranked project list.
June 2	Habitat Work Group	Local Review Team presents project ranked list. Habitat Work Group votes and recommends a Lead Entity Project List, including alternate projects to be considered for funding. List will be submitted as recommended at this meeting.
June - TBD	SRFB Decision on Grant Round \$	We know how much funding will go to this grant round!
June 22 - noon	<b>Due Date:</b> Applications due.	Applicants submit final revised application materials via PRISM. See <a href="#">Application Checklist</a> .
June 22	<b>Due Date &amp; End</b>	For applicants with Cleared project – Submit your application online. This is the end of the process!
July 13	HWG Meeting	Sponsors share their project status and responses to Review Panel comments.
July 15-16	SRFB Review Panel meeting	SRFB Review Panel and RCO staff meet to discuss projects and complete comments.
July 24	Final status	Applicants receive the final SRFB Review Panel comments, identifying projects as "Clear," "Conditioned," or "Project of Concern." The Monitoring Panel will provide final comments for monitoring projects.
July 24	Coast Salmon Partnership	Coast Salmon Partnership Board decides on moving unallocated regular SRFB funds between Coast Lead Entity ranked lists. This only applies when one Lead Entity doesn't use its full allocation. <b>Final Board approval of ranked list.</b>
August 3	Habitat Work Group	Regular meeting
August 6	<b>Due Date:</b> accept SRFB Review Panel condition	Applicants with "Conditioned" projects must indicate whether they accept the conditions or will withdraw their projects.

<b>August 7</b>	<b>Due Date:</b> Lead Entity SRFB ranked list	Lead entities submit ranked lists of regular SRFB projects via PRISM.
<b>August 12</b>	<b>Due Date:</b> Regional submittal	Regional organizations submit their recommendations for funding, including alternate projects (only those they want the SRFB to consider funding), and their Regional Area Summary and Project Matrix.
<b>September 15 &amp; 16</b>	<b>SRFB funding meeting</b>	Salmon Recovery Funding Board awards grants. \$\$\$\$\$.