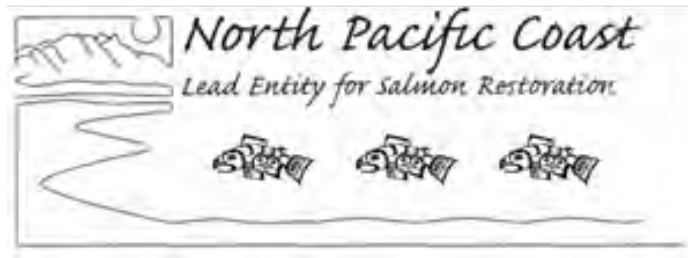


APPENDIX A  
(Public Review Draft)

NPCLE 2021 PROJECT PROPOSAL APPLICATION FORMS





## BASIC APPLICATION PROCEDURE FOR ROUND 22 (Spring/Summer 2021)

(Applications must be entered on-line into PRISM after you get your Project # from the Lead Entity)

- Completed proposals must be submitted to the Lead Entity and fully entered into the on-line grant application website PRISM by **April 2, 2021**.
- To get a PRISM application # Contact the North Pacific Coast (WRIA 20) Lead Entity Coordinator, Frank Hanson [fsh2@uw.edu](mailto:fsh2@uw.edu) or Rich Osborne [osborner@uw.edu](mailto:osborner@uw.edu) UW Olympic Natural Resource Center, P.O. Box 1628, 1455 South Forks Ave., Forks, WA 98331. 360-374-3220.
- Go to the RCO website after you have a Project # from the Lead Entity:  
<https://rco.wa.gov/grant/salmon-recovery/>

### **General Instructions:**

1. Fill out the Coast Salmon Partnership Habitat Restoration Conceptual Project form (pages 7-8 of this application package) and submit it to NPCLE coordinator Frank Hanson or Rich Osborne at any time throughout the year. We will then enter the basics of your project into the Salmon recovery Portal (SRP) and obtain a PRISM PROJECT # for you. This is accomplished by our Communications and Data Technician, Rebekah Brooks ([rebalynn@uw.edu](mailto:rebalynn@uw.edu)).
2. After you get your PRISM project number from the Lead Entity you will be able to fill in the rest of your information using the on-line grant program PRISM. Here is the PRISM link on how to apply: <https://www.coastsalmonpartnership.org/wp-content/uploads/2021/01/2021-RCO-Salmon-Grant-Round-Announcement.pdf>.

Here are links to the official 2021 Salmon Recovery Grants Manual 18 (<https://rco.wa.gov/wp-content/uploads/2019/05/SAL-Manual18.pdf>) and all application material <https://rco.wa.gov/grant/salmon-recovery/>. All required application forms and project proposal templates are included in Manual 18 and you may find links to all the forms and materials you will need in the Application Check list as well.

Please check with the local salmon Lead Entity for their specific schedule of key dates, as it may differ slightly on some deadlines listed by SRFB <https://rco.wa.gov/wp-content/uploads/2019/10/SAL-GrantSchedule.pdf>. Specific NPCLE information can be found at <https://www.coastsalmonpartnership.org/north-pacific-coast-lead-entity/>.

Please contact Frank Hanson, ([fsh2@uw.edu](mailto:fsh2@uw.edu)), Rich Osborne ([osborner@uw.edu](mailto:osborner@uw.edu)) or Alissa Ferrell, 360-867-8618 ([Alissa.ferrell@rco.wa.gov](mailto:Alissa.ferrell@rco.wa.gov)) for clarification or assistance in getting your project information into PRISM.

**North Pacific Coast Lead Entity  
SRFB Round 22 Application Schedule  
(Winter-Spring 2021)**

SCHEDULED ITEM	DATE
<b>Official Release of the NPCLE SRFB Request for Proposals</b> (SRFB on-line application open Feb 1, 2021)	<b>March 1<sup>st</sup></b>
<b>NPCLE March meeting:</b> Proposed project presentations with Information available to NPCLE Technical and IG/Citizen Committee for initial review.	<b>March 16th</b>
<b>Applications entered into PRISM.</b>	<b>April 2<sup>nd</sup></b>
<b>NPCLE April meeting.</b> Presentations on all proposed projects submitted into PRISM	<b>April 20th</b>
<b>Virtual SRFB Technical Review Panel Site Visit.</b>	<b>April 22nd</b>
<b>PRISM proposal updates completed for NPCLE Tech. review</b>	<b>May 7<sup>th</sup></b>
<b>NPCLE May meeting:</b> Opportunity for proposal update presentations by project proponents.	<b>May 18<sup>th</sup></b>
<b>NPCLE June meeting:</b> Final Q & A between applicants and the Citizen and Technical Committees. Morning Tech. Comm. review of scoring criteria.	<b>June 15th</b>
<b>Final PRISM proposals submitted for final Lead Entity scoring and ranking.</b>	<b>June 24th</b>
<b>Technical Committee final project scoring session.</b>	<b>July 13th</b>
<b>NPCLE July meeting:</b> Citizens Committee/Initiating Governments rank and approves projects for submittal to RCO. Regular NPCLE meeting.	<b>July 20th</b>
<b>Ranked project list and final applications submitted to SRFB by the Lead Entity Coordinator.</b>	<b>August 13<sup>h</sup></b>

The Salmon Recovery Funding Board (SRFB) also offers "Successful Applicant Workshops" that can be of great assistance in understanding the SRFB policies and project application and management procedures. All applicants and grant recipients are encouraged to attend workshops at least once every other year. A recording of this year's workshop can be found here:

<https://www.youtube.com/watch?v=eoa2iPyyHTo&feature=youtu.be>

**Successful Applicants:**

Successful applicants contact the Lead Entity in the location of their proposed project as early as possible so that stakeholders have plenty of time to be informed and potential partners can collaborate. Lead Entity Technical Committee members can be especially helpful in the early stages of project development.

## **Overview of SRFB Round 22 NPCLE Proposal Requirements:**

**(DUE April 2<sup>nd</sup> , 2021)**

Once on PRISM with your Project # (begin entering your project):

1. Roles of the project team.
2. A project description (1-2 pages maximum- it can be a standard "abstract" of 1-2 paragraphs but should specifically address how it benefits salmon and whether it is a "priority project" identified in the NPCLE Salmon Restoration Strategy or the Lake Ozette Sockeye Recovery Plan, an R-Map plan or some other publically reviewed restoration strategy).
3. Estimated budget including 15% match (totals entered into PRISM, but details attached as a separate budget of expenses presented in any format preferred by the project applicant; see below).
4. Identification of the target salmon species affected by the project (entered into PRISM). Attach the following separate documents into the PRISM application (attaching a file in PRISM is accomplished by clicking on the "Attachments" tab at the top of the page):
5. Evidence that the project is part of a recovery plan or lead entity strategy (Identified on the NPCLE Form and/or "project description").
6. A project location map (Add as an attachment in PRISM).
7. A site or parcel map (Add as an attachment in PRISM).
8. A preliminary design plan or sketch for restoration projects (Add as an attachment in PRISM if appropriate to the type of project).
9. This 2021 Grant year is a new with hopefully a simpler process, any remaining fields or changes to the project in PRISM must be completed by

### **NPCLE APPLICATION REVIEW CRITERIA:**

The general evaluation criteria used by the NPCLE Technical Committee and Citizen Committee in reviewing projects proposed for Round 22 SRFB Grants includes:

Project Strategy	Sediment Control
Project Method	Connectivity
Habitat Quality	Applicant is or has a project sponsor
Habitat Quantity	Likelihood of satisfying the granting
agency	
Salmonid Life Histories	Accuracy of budget
Species Diversity (current)	Urgency for immediate implementation
Riparian forest and native vegetation	Qualifications
Local Community Support	

(A copy of the form used by technical reviewers for proposal evaluation follows on the next pages)

**Table 1. Project Ranking Matrix**

PROJECT NAME / # :		REVIEWER NAME:		
CATEGORIES		SCORE	COMMENTS (Reviewer)	
PROJECT STRATEGY (score only as many as appropriate)	Category Description	Score Range	(Reviewer)	
<b>Preservation/Protection.</b>	Obtains protection from direct human impacts to habitat conditions through conservation easements or land purchase.	0 to 10		
<b>Assessment to define projects and/or to fill data gaps.</b>	Conducts archival and empirical studies to document or ground truth current conditions prior to identifying specific restoration actions.	0 to 10		
<b>Restoration of Processes - Long term</b>	Undertakes actions that support natural processes to recover habitat conditions.	0 to 10		
<b>Restoration of Physical Habitat - short term</b>	Undertakes restoration of degraded habitat to immediately improve habitat conditions on a temporary time scale.	0 to 5		
<b>Reconnect Fragmented / Isolated Habitats</b>	Undertakes actions that repair physical corridors and restores functions of previously connected habitat areas.	0 to 10		
	Category Description	Score Range	SCORE (Reviewer)	COMMENTS (Reviewer)
<b>Acquisition/Easement</b>	Purchase and/or a contractual agreement to maintain or improve salmon habitat conditions.	0 to 4		
<b>Fish Passage</b>	Remove stream-crossing structures or restore, upgrade and replace stream-crossing structures to allow migration of all fish life history stages and the natural movement of streambed material and large woody material.	0 to 4		
<b>Road Decommissioning</b>	Elimination of existing road(s) and reestablishment of natural channel configuration and natural habitat functions.	0 to 4		
<b>Drainage / Stabilization</b>	Increase water crossing structure sizes to better accommodate peak flows. Increase number of cross drains to avoid excess flow into any drainage, and/or remove side cast at segments in risk of failure.	0 to 4		
<b>Flood Plain &amp; Wetland</b>	Reconnect or re-design lowlands, road segments, dikes, bank armoring, revetments and fill that are specifically impacting floodplain, channel, or wetland function.	0 to 4		
<b>Large Woody Debris Placement</b>	Design and place engineered woody material accumulations and logjam structures to enhance channel stability, diversity, and spawning substrate, accumulate natural wood, and/or to protect significant habitat features for the maintenance of productive fish habitat.	0 to 4		
<b>Riparian Restoration</b>	Inventory and remove invasive species along banks and river bars within basins using appropriate methods for removal and control. Promote appropriate age and species composition of vegetation through landscape engineering and replanting. Fence riparian areas from livestock, relocate parallel roads and other infrastructure from riparian areas.	0 to 4		
<b>Instream structure removal / abandonment</b>	Permanent removal of culverts, failed bridges, cedar spalts, and other anthropogenic instream blockages so that the channel returns to natural conditions.	0 to 4		
<b>Instream Structure Improvement/replacement</b>	Improve or replace existing culverts, bridges, or other failed instream structures so that the channel returns to adequate function for the support of salmon habitat.	0 to 4		
<b>Other</b>	Special assessments, experimental techniques, quantitative and spatial modeling or the application of new technology.	0 to 4		
(continued)				

(continued from other side)				
	Category Description	Score Range	SCORE (Reviewer)	COMMENTS (Reviewer)
<b>Salmonid Habitat Quality</b>	Water quality, pool frequency, channel composition, LWD frequency positively affected by the project .	0 to 4		
<b>Salmonid Habitat Quantity</b>	Increase in stream length, estuary or off-channel area after project completion.	0 to 4		
<b>Salmonid Life Histories</b>	Range of salmon life history stages addressed and positively affected by the project (e.g. spawning, rearing, migration).	0 to 4		
<b>Salmonid Species Diversity (current)</b>	Number of salmonid species positively affected.	0 to 4		
<b>Riparian forest and native vegetation</b>	Are riparian areas healthy with native vegetation or will invasive species and/or restoration be addressed?	0 to 4		
<b>Sediment Control</b>	Anthropogenic or geomorphic- sediment issues and/or their restoration positively affected by the project.	0 to 4		
<b>Climate Adaptation</b>	Climate adaptation is formally incorporated into project benefits and addressed in the proposal description.	0 to 4		
<b>Salmonid habitat connectivity</b>	Improvement or maintenance of connectivity to functional or high quality habitat.	0 to 4		
	(score applicant based on track record and documented resources)	Score Range	SCORE (Reviewer)	COMMENTS (Reviewer)
<b>Applicant is or has an appropriate project sponsor.</b>	How complete and balanced is the project team?	0 to 4		
<b>Likelihood of satisfying the granting agency.</b>	How does this project address the funding requirements of the granting agency?	0 to 4		
<b>Accuracy and completeness of budget.</b>	Are projected expenses realistic relative to documented costs and are they adequate?	0 to 4		
<b>Urgency for immediate implementation.</b>	Are there timing issues for this projects success that make it more important to move forward now?	0 to 4		
<b>Qualifications</b>	Qualifications / track record of sponsor/partners	0 to 4		
<b>Local Community Support</b>	Is there endorsement (e.g support letters) of affected landowners, support by economic sectors, community awareness and adequate buy in?	0 to 4		
		<b>TOTAL:</b>		