



PACIFIC COUNTY COURTHOUSE  
*National Historic Site*

## Willapa Bay Lead Entity Citizen Committee & TAG Meeting

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### Request for Proposals for Salmon Habitat Restoration Projects in the Willapa Bay Lead Entity (Water Resource Inventory Area 24) February 1, 2025

The Willapa Bay Lead Entity welcomes applications for Salmon Recovery Funding Board (SRFB) and Riparian Grant Program (RGP) projects within the Willapa Bay watershed (Watershed Resource Inventory Area 24).

The Willapa Bay watershed is located in the southwest corner of the Washington Coast. Major tributaries include the North River, Willapa River and Naselle River. Waters that flow to the Columbia River are not included in this request.

The [Willapa Bay Recovery Strategy](#) provides guidance on salmon recovery priorities in these watersheds. The [2015 Lead Entity Manual](#) provides a more succinct summary of the strategy and application process.



**Who Can Apply?:** Eligible applicants include cities, counties, conservation districts, tribes, nonprofits, regional fisheries enhancement groups, special purpose districts such as public utility and Irrigation districts, and state agencies with local partners. Private landowners may apply for a project on their land; however, the Willapa Bay Lead Entity strongly encourages them to work with a qualifying organization due to the complexity of the application process.

**Funding Availability:** The SRFB allocates funding through Regions (here the Coast Salmon Partnership) to each Lead Entity via a set allocation formula. Funding varies based on the amount of funding received from the federal government through the Pacific Coast Salmon Recovery Fund and the amount of matching funds contributed by the state legislature. Riparian Grant Program funds are provided by the state only.

For more information about eligible projects and match requirements, please see Manual 18 for Salmon Recovery Grants: <https://rco.wa.gov/wp-content/uploads/2019/05/SAL-Manual18.pdf> and the Coast Salmon Partnership website.

**How to Apply:** Prospective applicants must submit a Conceptual Project Information Form for their proposed project to the Lead Entity Coordinator in order to initiate the SRFB grant application process and be eligible for SRFB grant funding. The Coordinator will submit the form to be entered into the Salmon Recovery Portal from which a PRISM project number will be provided to the applicant by email. The applicant will then be able to complete and submit a grant application using PRISM Online. Applicants should let the Coordinator know if they don't already have access to PRISM and the Secure Access Portal for the state of WA.

Application material must be submitted in PRISM no later than **April 1<sup>st</sup>, 2025**. Applicants must also attend a site visit with LE members and SRFB Review Panel members on **April 15<sup>th</sup>, 2025**. Applicants will receive technical comments regarding their proposal and are required to respond in PRISM. Final Applications are due in PRISM online by noon on **June 23<sup>rd</sup>, 2025**.

For more information please contact:

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